



St Bernadette's Primary School, Sunshine North School Advisory Council

Meeting Agenda

Meeting title	School Advisory Council meeting
Date and time	Thursday 23rd May 2024 at 7:00pm
Location	Staff Lounge
Attendees	Brendan Gill, Milda Gauld, Nelly Sammartino, Heidi Chapman-Foehn, Radhika Denkanikota, Tuyet Nguyen
Apologies	Fr Silvio, Kylie Cassar
Resources	

Agenda/Minutes

Item	Description	Minutes
1.	<p>Welcome and introductions</p> <p>Welcome to new members</p> <p>Acknowledgment of Country</p> <p>Prayer</p>	<p>Welcome</p> <p>Tuyet Nguyen</p> <p>St Bernadette's School community acknowledges Australia's Aboriginal and Torres Strait Islander peoples, the Traditional Custodians of lands, waterways and skies across Australia.</p> <p>We thank you for sharing and caring for the land we learn, play and gather on.</p> <p>We pay our respects to Elders past, present and emerging and we share our friendship and kindness.</p> <p>PRAYER FOR RECONCILIATION WEEK</p> <p><i>God of all creation, as we journey together in this Great Southern Land, we pray for healing, forgiveness and unity, creating a path of goodwill, with justice and compassion. Jesus, through the power of your love, you have given us the courage, wisdom and strength to share our gifts and talents in humility.</i></p> <p><i>In peace and understanding we reconcile with each other. Creator Spirit, we come together in prayer and thanksgiving for the many blessings we have received. Allow your Spirit to wash over us and give us strength to walk together as one.</i></p> <p>GOD LOVES US - LET US LOVE GOD <i>St Bernadette - Pray for us.</i></p>



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2.	<p>Previous minutes</p> <p>Any business arising.</p>	<p>ACTIONS:</p> <p>Moved by: Milda Guald Seconded by: Radhika Denkanikota</p>
3.	<p>SAC Info</p>	
4.	<p>Topics of discussion for the SAC</p>	<p>PRINCIPAL'S REPORT</p> <p>Catholic Identity</p> <ul style="list-style-type: none"> - Sacraments <ul style="list-style-type: none"> - Eucharist - July 27/28 - Confirmation - August 15th - Reconciliation - October 15th - St Bernadette's Feast Celebrations (alternate between Proactivity and Kaboom Sport each year) <p>Finance</p> <ul style="list-style-type: none"> - Healthy balance in the bank - Resources to support the phonics program - UFLI and purchasing decodable texts - Replacement of teacher laptops. Laptops recycled every 4yrs - 5/6 Camp - \$25,500 just for camp. Doesn't include buses, etc. Cost \$300/child (\$29,000 inc) <p>Enrolments</p> <ul style="list-style-type: none"> - Enrolments are open for 2025 - Demographic is changing - 66 in total, 53 eligible. Will take 48 <p>Staffing</p> <ul style="list-style-type: none"> - Gill Baxter leaving - moving to another school closer to home - Franca Tiziani finishing up end of Term 2 - Melissa Szulik returning from Parental Leave beginning Term 3 - Interviewed today for SWL and MHiPSL <p>Curriculum</p> <ul style="list-style-type: none"> - Inquiry Units going well in at each level <ul style="list-style-type: none"> - Preps - History/Science - how toys have changed, force and movement - 1/2 Science - Weather - doing some great work with Phil Cristofaro (Apple Educator), learning new apps and presenting work on iPads - 3/4 Science - Living Things/Biomes - excursion to Werribee Zoo - 5/6 Science/Design Technology - exploring/making rockets - Visual Arts - preparing for Showcase in Term 3, Penguins for Australian Antarctic Festival painted penguin rookery, 22nd to 25th August 2024 - Reports go home on the 24/6/24 - Maths Curriculum 2.0 - English - Phonics (UFLI) PL - Language Club - Burmese/Vietnamese (once a week) - Chess Club



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Camps

Yr 4 Mon 16th - Wed 18th Sept Camp - Doxa

Yr 3 Tues 22nd - Wed 23rd Oct Yr 3 Camp Sunnystones

Yr 1/2 Thurs 17th Oct - Afternoon Camp

Prep Frid 2nd August - Prep Breakfast

Staff Development Days for 2024

- Tuesday 30th January Staff Development Day
- Monday 12th February Meet and Greet Conversations
- Thursday 16th May Reading - UFLI program
- Thursday 27th June Learning Conversations
- August 22nd and 23rd Staff Conference - Feedback and Goal Setting
- Tuesday 3rd December Planning for 2025

Other dates where there is no school for Time in Lieu acquittal

- Friday 26th April, Monday 4th November:

School Improvement Agenda

- MACSSIS Snapshot data - sharing
- Most of the results show that we are above the MACS average, some lower than previous year/s
- Need to work on some of the grey areas e.g. family engagement - what are the things we can do to improve the data
- Barriers to Engagement - some reasons given by SAC members to the data: the language, not everyone is tech savvy, parent workload, more mothers are working, capacity of working at home. so more mothers can work less time to engage with the school
- Family engagement, some reasons given by SAC members to the data - question would parents be more engaged if there is a real purpose behind the activity? E.g. raising funds for specific purposes e.g. charities, items for the school. Also bringing in the skill set of parents when creating fundraising e.g. sewing for parents who can sew etc.

Family School Partnerships/Home/School Partnerships

- Sharing our passions, Family Week
- Learning Conversations end of term
- Bi-cultural Worker (Burmese) - Tha replaced Ruth - work Friday 12 - 4

Operoo

- feedback

Child Safety

- Any concerns
- Staff reviewed a number of child safe policies at our last meeting

Action: Brendan to check that signs are put up outside the children toilets, reminding adults that they are not for use.

Showcasing Creativity

- Save the date - September 5th and 6th
- Official opening
- Creativity through The Arts, writing, design, etc



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		<p>5th September Thursday</p> <ul style="list-style-type: none"> - 2:45 Official Opening on MacKillop - 3:00 - 4:00 (hall & school) - 4:00 - 6:00 Staff Dinner and/or Break - 6:00 - 7:30 (hall & school) <p>Friday</p> <ul style="list-style-type: none"> - 8:30am - 10:50am (hall & school) <p>Possible opening Thursday afternoon Then open again on the Friday morning and Friday will be the activity day for students</p> <p>General Business</p> <p>Brendan will be attending a Formation Program in Rome - June 23 - July 12. Will be taking LSL prior from June 5th. Heidi will be Acting Principal in my absence.</p> <ul style="list-style-type: none"> - Question - when will the Parents in Partnership begin again? Is it possible to talk to other parents about what they think? Do the events/activities need to be purposeful? To motivate parents to become involved. Could Gill initiate a conversation with parents about what would work or what would be effective? Or create a survey to ask what parents would like. Does the time need to be changed? etc. Survey to be distributed at Learning Conversations Purposeful raising and use of funds. Set goals. - Respectful Relationships/Puberty - continue doing what we are doing. Important part of the curriculum. - Continue to allow students to play (with parent supervision) on the playground after school to try to build a place for students and families to gather and meet. - Father's Day - could we have games/activities for students/dads
5.	Questions	
6.	<p>Close</p> <p>List of actions and deadlines.</p> <p>Next meeting:</p>	<p>ACTIONS:</p> <ul style="list-style-type: none"> - Brendan to check that signs are put up outside the childrens' toilets, reminding adults that they are on for children. There is an adult toilet inside the building - Does the Arts show need to be changed to Creativity of the Arts? Possible confusion with Showcase of Learning. - Brendan/Gill to create a survey for parents about how we could begin the Parents in Partnership again - Heidi to explore providers of Human Development programs - Investigate possibility of have a games/activities for the Father's Day Breakfast <p>Meeting Dates for 2024</p> <p>29th August at 6:30pm with Dinner</p> <p>14th Nov</p> <p>Meeting closed: 8:45pm</p>




TERM DATES FOR 2024

- TERM 1** Wednesday 31st January - Thursday 28th March
- TERM 2** Monday 15th April - Friday 28th June
- TERM 3** Monday 15th July - Friday 20th September
- TERM 4** Monday 7th October - Tuesday 17th December


Victoria's Child Safe Standards

Plain language summary


1 Your organisation welcomes Aboriginal children. You support them to express their culture and to enjoy their rights. You don't allow racism.




2 Child safety is important to everyone at all levels in your organisation. You document how you find, avoid, and stop risks of child abuse or harm.




3 Your organisation supports children to know their rights to be safe from abuse, informed, and involved. You help them to talk openly and take part in decisions that affect them.




4 Your organisation tells families and the community about what you do, and how you keep children safe from harm and abuse. You help families to have a say and to take part in decisions that affect their child.




5 Your organisation understands that every child is different and has different needs. You make sure that they can get the information and help that they need.




6 Staff know what they must do to keep children safe from abuse and harm. They record, report, and share information about child safety when they should. Staff who work with children have had the background checks they need.




7 Children and their families know how to make a complaint and what happens when a complaint is made. Your staff know how to respond properly to complaints.




8 Your organisation trains and supports staff to keep children safe from abuse and harm. Your staff know the signs of child abuse and harm and what to do if there are issues of abuse and harm.




9 Your organisation makes sure children are safe when they use your services, settings, and activities. This includes when children are online.



10 Your organisation checks and improves the ways you keep children safe from abuse and harm.



11 Your organisation has written policies about how you keep children safe from abuse and harm. They are easy to understand, and all staff follow them.



For more information, contact the Commission for Children and Young People
www.ccp.vic.gov.au

